



Suite 403 • City County Building  
400 Main Street  
Knoxville, Tennessee 37902  
865 • 215 • 2500  
FAX • 215 • 2068  
www.knoxmpc.org

KNOXVILLE – KNOX COUNTY  
METROPOLITAN PLANNING COMMISSION

APPLICATION FOR INFILL HOUSING  
CERTIFICATE OF APPROPRIATENESS

Date \_\_\_\_\_

1. **Location of Property:** Address: \_\_\_\_\_

NOTE: *Obtain a certified address from MPC before submitting your plans*

Lot and Parcel Number: \_\_\_\_\_

**Check nature of request:**

- New primary structure:     Site built     Modular\*     Multi-sectional\*\*
- Additions visible from the primary street
- Changes to porches visible from the primary street
- Driveways, parking pads, access point, garages or similar facilities

\* Submit Manufacture, Distributor and Installer; \*\* Submit Home Dealer and Stabilizer

**Project contact:**

Name of Applicant: \_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

2. **Owner:**

Name of Owner: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

3. **Documents:**

- Proposed plot plan, submit 9 copies (see plot plan requirements)
- Proposed front and side elevations, submit 9 copies (see elevation requirements)
- Workmans Compensation Certificate (if required)

4. **Signature of Applicant:**

I hereby certify that this application is consistent with the principles found within the *Heart of Knoxville Infill Housing Design Guidelines*.

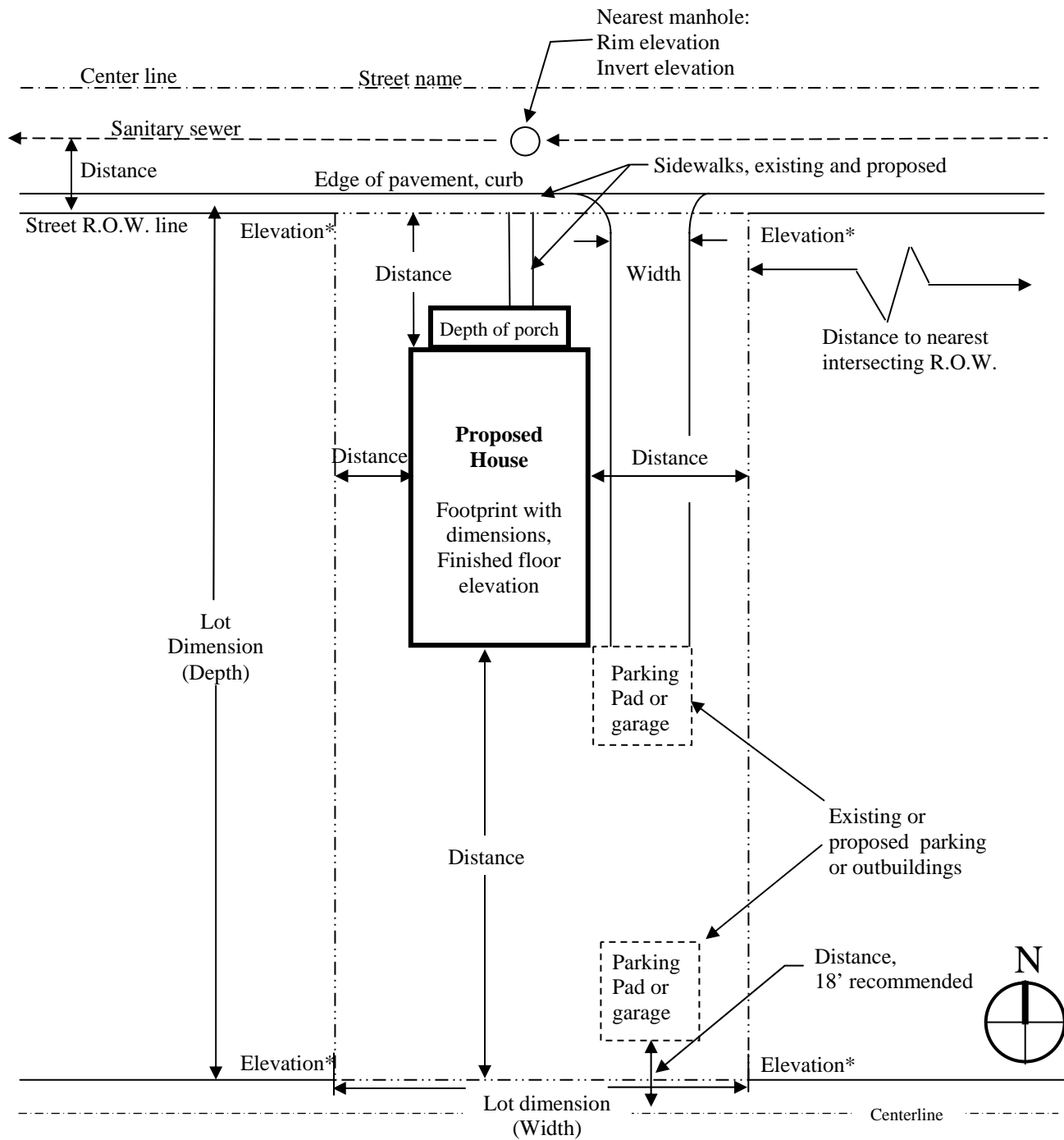
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLOT PLAN REQUIREMENTS**

NOTE: *This image is an example, submitted plans and elevations need to be created by applicant.*

Provide the information which is shown on the example below on a site plan.

Minimum scale: 1"=40'-0"



\* Corner elevations should show existing and proposed if applicable. Existing and proposed contours are required for two-family dwellings.

Alley – if alley access is available driveway and parking must enter from alley.

Ward and Lot number

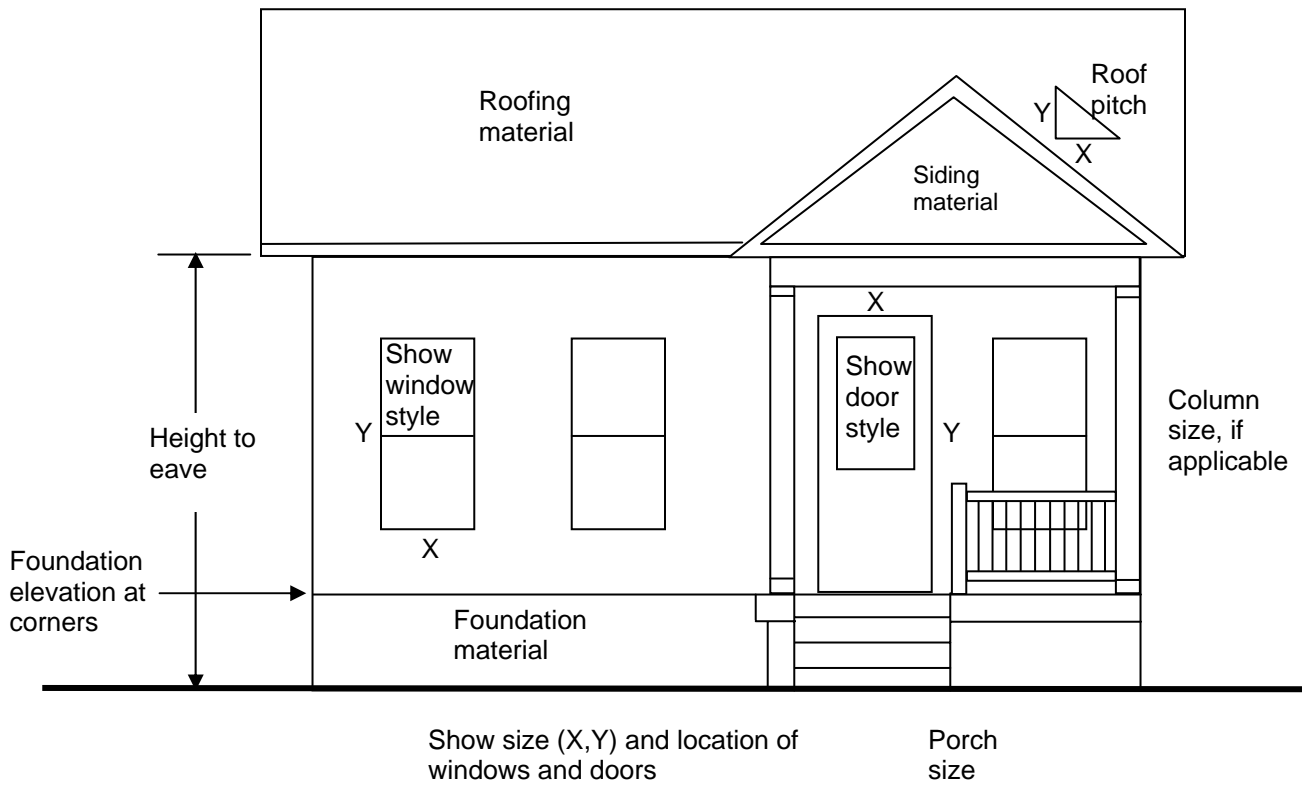
**ELEVATION REQUIREMENTS**

NOTE: *This image is an example, submitted plans and elevations need to be created by applicant.*

Provide the information which is shown on the elevation.

Indicate additions and existing unless all the features are new construction.

**FRONT ELEVATION (Street)**



**FRONT ELEVATION**

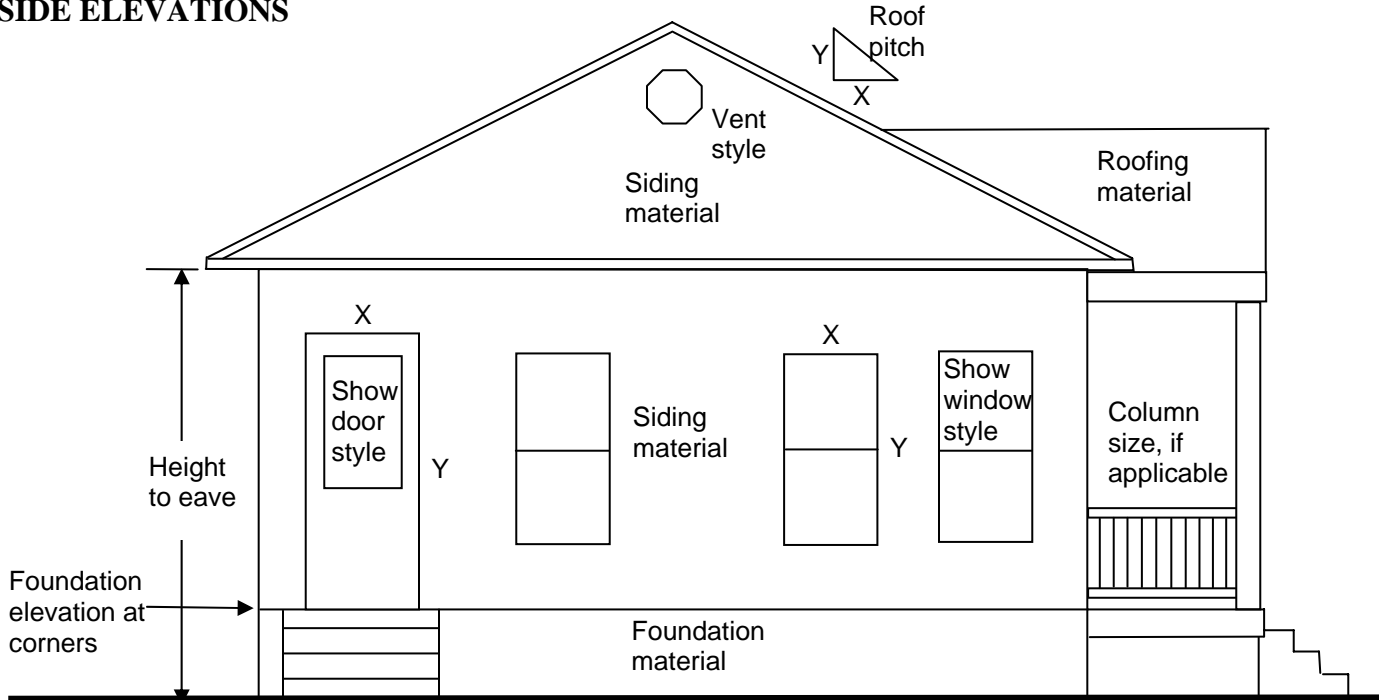
**ELEVATION REQUIREMENTS (continued)**

NOTE: *This image is an example, submitted plans and elevations need to be created by applicant.*

Provide the information which is shown on the elevation.

Indicate additions and existing unless all the features are new construction.

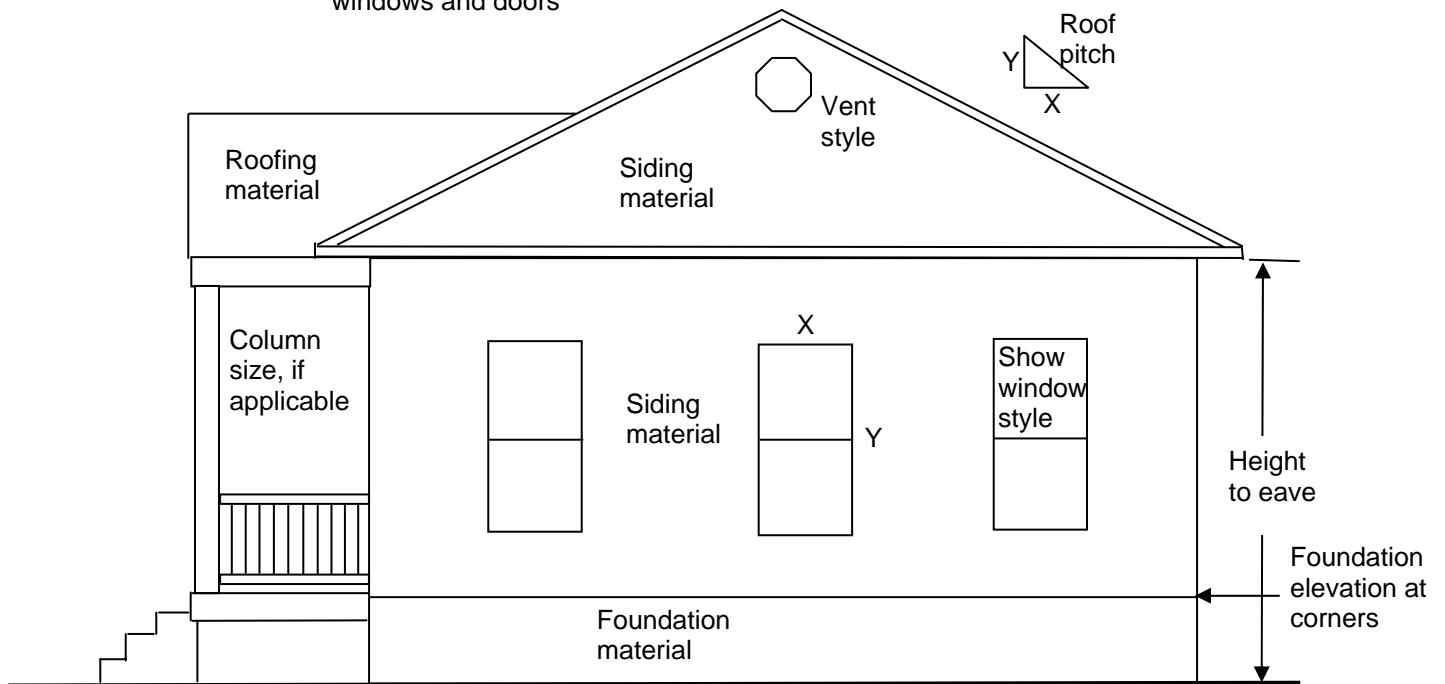
**SIDE ELEVATIONS**



**LEFT SIDE ELEVATION**

Porch Depth

Show size (X,Y) and location of windows and doors



**RIGHT SIDE ELEVATION**